

Central Bank Of India P.O'S Computer Knowledge Model Paper- 2010

1. If a word is typed that is not in Words dictionary, a_wavy underline appears below the word.

- red
- green
- blue
- black
- None of these

2. The_button on the quick access Toolbar allows you to cancel your recent commands or actions.

- Search
- Cut
- Document
- Undo
- None of these

3. In Excel, any set of characters containing a letter , hyphen, or space is considered

- a formula
- text
- a name
- a title
- None of these

4. _____ Software allows users to perform calculations on rows and columns of data.

- Word processing
- Presentation graphics
- Database Management Systems
- Electronic Spreadsheet
- None of these

5. A _____ represent approximately one billion memory locations.

- kilobyte
- megabyte
- gigabyte
- terabyte
- None of these

6. _____ cells involves creating a single cell by combining two or more selected

cells.

- Formatting
- Merging
- Embedding
- Splitting
- None of these

7. The operating system is the most common type of _____ software.

- communication
- application
- system
- word-processing
- None of these

8. When you quickly press and release the left mouse button twice, you are

- Primary-clicking
- pointing
- Double-clicking
- Secondary-clicking
- None of these

9. The horizontal and vertical lines on a worksheet are called

- cells
- sheets
- block lines
- gridlines
- None of these

10. To delete an incorrect character in a document, _____ to erase to the right of

the insertion point.

- press the left mouse key
- double-click the right mouse key
- press the BACKSPACE key
- press the delete key
- None of these

11. The operating system does all of the following EXCEPT:

- provide a way for the user to interact with the computer.
- manage the central processing unit (CPU).
- manage memory and storage.
- enable users to perform a specific task such as document editing.

12. During the boot process, the _____ looks for the system files.

- CD
- BIOS
- CPU
- DVD

13. _____ are lists of commands that appear on the screen.

- GUIs
- Icons
- Menus
- Windows

14. _____ is the ability of an operating system to control the activities of multiple

programs at the same time.

- Multitasking
- Streamlining
- Multiuser
- Simulcasting

15. The unique signal, generated by a device, that tells the operating system that it is in

need of immediate attention is called an:

- action.
- event.
- interrupt.
- activity.

16. The operating system controls access to the processor by assigning a(n)

_____ to each task requiring the processors attention.

- CPU
- slice of time
- stack
- event

17. The blocks of code, included in the operating system, that software applications

interact with are known as:

- application programming interfaces (APIs).
- complimentary metal-oxide conductors (CMOS).
- device drivers.
- bootstrap loaders.

18. MS-DOS is a _____ operating system.

- point-and-click
- user-friendly
- command-driven
- Mac

19. An interrupt handler is a(n):

- location in memory that keeps track of recently generated interrupts.
- peripheral device.
- utility program.
- special numeric code that indicates the priority of a request.

20. A spooler is a(n):

- location in memory that maintains the contents of a document until it prints out.
- print job.
- program that coordinates the print jobs that are waiting to print.
- message sent from the printer to the operating system when a print job is completed.

21.. Virtual memory is typically located:

- on a floppy disk.
- in the CPU.
- in a flash card.
- on the hard drive.

22. The purpose of a swap (or page) file is to:

- maintain pages of documents that are being spooled to the printer.
- hold a programs data or instructions in virtual memory when it cant fit in RAM.
- prevent thrashing in a multitasking environment.
- allow multiple print jobs to print their pages out simultaneously.

23. The definition of thrashing is:

- swapping data between virtual memory and RAM too frequently.
- insufficient hard disk space.
- too many processors being managed by the operating system.
- inaccurate information stored in the registry.

24. All of the following are TRUE of Safe Mode EXCEPT:

- Safe Mode is a special diagnostic mode.
- Safe Mode loads all nonessential icons.
- Safe Mode allows users to troubleshoot errors.

- Safe Mode loads only the most essential devices.

25. Verification of a login name and password is known as:

- configuration.
- accessibility.
- authentication.
- logging in.

26. The combination of the operating system and the processor is referred to as the

computers:

- CPU.
- platform.
- BIOS.
- CMOS.

27. The following message generally means:

- a nonsystem floppy has been left in the floppy disk drive.
- the CD drive is not functioning.
- the BIOS is corrupted.
- there is a problem loading a device.

28. Which of the following is the correct sequence of actions that takes place during the

boot-up process?

- Load operating system ? Activate BIOS ? Perform POST ? Check configuration settings
- Activate BIOS ? Perform POST ? Load operating system ? Check configuration settings
- Perform POST ? Load operating system ? Activate BIOS ? Check configuration settings

- Activate BIOS ? Check configuration settings ? Perform POST ? Load operating system

29. All of the following are steps involved in the boot process EXCEPT:

- load the operating system into RAM.
- the power-on self-test.
- activate the basic input/output system (BIOS).
- load application programs.

30. The _____, stored on a ROM chip, is responsible for loading the operating

system from its permanent location on the hard drive into RAM.

- BIOS
- API
- device driver
- supervisor program

31. The basic Input/output system (BIOS) is stored in:

- RAM.
- ROM.
- the CPU.
- the hard drive.

32. Ensuring that the essential peripheral devices are attached and operational is the

_____ process.

- configuration
- CMOS
- POST
- ROM

33. The memory resident portion of the operating system is called the

- registry.
- API.
- CMOS.
- kernel.

34. Which of the following does NOT occur during the power-on self-test (POST)?

- The ScanDisk utility begins to run.
- The video card and video memory are tested.
- The BIOS identification process occurs.
- Memory chips are checked to ensure they are working properly.

35. All of the following are TRUE regarding virtual memory EXCEPT

- any amount of RAM can be allocated to virtual memory.
- the setting for the amount of hard drive space to allocate to virtual memory can be
- manually changed.
- this temporary storage is called the swap file (or page file).
- virtual memory is physical space on the hard drive.

36. The operating system allows users to organize the computers contents in a hierarchical structure of directories that include all of the following EXCEPT:

- files.
- folders.
- drives.
- systems.

37. All of the following statements concerning windows are true EXCEPT

- windows are an example of a command-driven environment.
- windows can be resized and repositioned on the desktop.
- more than one window can be open at a time.
- toolbars and scrollbars are features of windows.

38. All of the following statements concerning files are true EXCEPT

- A file is a collection of related pieces of information stored together for easy reference.
- Files can be generated from an application.
- Files are stored in RAM.
- Files should be organized in folders.

39. Using Windows Explorer, a plus (+) sign in front of a folder indicates

- an open folder.
- the folder contains subfolders.
- a text file.
- a graphics file.

40. In Windows XP, if you want to see the file size and modified dates of all files in a

folder, the best viewing option is the _____ view.

- List
- Thumbnails
- Details
- Icon